



Administrative Office Technology
Spring 2024 Tuition, Book, Tool, and Supply List

1st Trimester				
Tuition		Cost		Total
Tuition*		\$	1,290.00	
Technology Access Fee*		\$	73.00	
Student Activity Fee*		\$	10.00	
TOTAL				\$1,373.00
Books & Supplies		Needed By	Cost	Required
Cengage Unlimited 12 Month (Purchased at Online Booksto	9780357700013	\$	237.50	x
Using QuickBooks Online for Accounting 2023, 6th Edition	9780357722213	\$	216.50	
2 GB USB Flash Drive	First day of class	\$	10.00	x
Laptop Computer (no Chromebook)	First day of class	\$	400.00	x
Headphones	First day of class	\$	10.00	x
1" Notebook	First day of class	\$	3.00	x
Red/Black/White tops	First day of class	\$	50.00	x
Black or Khaki pants	First day of class	\$	50.00	x
TOTAL				\$977.00
2nd Trimester				
Tuition		Cost		
Tuition*		\$	1,290.00	
Technology Access Fee*		\$	73.00	
Student Activity Fee*		\$	10.00	
TOTAL				\$1,373.00
3rd Trimester				
Tuition		Cost		
Tuition*		\$	1,290.00	
Technology Access Fee*		\$	73.00	
Student Activity Fee*		\$	10.00	
TOTAL				\$1,373.00
TOTAL PROGRAM COST				\$5,096.00