



## Administrative Office Technology

### 2026 Cost Sheet

**Tuition & Course Fees: \$4,520.00      Books & Supplies Estimate: \$553.00**

Below are the estimated costs for books, uniforms, and supplies for the Administrative Office Technology program.

All costs, aside from tuition and fees, are estimated and subject to change. Books can be purchased using financial aid through our in-house bookstore.

#### TRIMESTER 1

##### Tuition and Fees

ITEM	COST
Tuition*	\$1,404.00
Technology Access Fee*	\$73.00
Student Activity Fee*	\$10.00
OSHA Fee	\$59.00
<b>TOTAL</b>	<b>\$1,546.00</b>

\*Costs marked with \* can be covered by TN Promise and TN Reconnect.

##### Uniforms

ITEM	COST
Business Casual Tops and Bottoms	\$100.00
<b>TOTAL</b>	<b>\$100.00</b>

\*This is a one-time cost for the student, as the uniform does not change for the duration of the program.

##### Books, Supplies, and Additional Costs

ITEM	COST
Cengage Unlimited 12 Month Digital Access ISBN: (9780357700044)	\$215.00
QuickBooks (Optional) ISBN: (9780357988497)	\$238.00
<b>TOTAL</b>	<b>\$453.00</b>

\*If completing coursework outside of the classroom, a computer and internet access will be required.

Visit the Bookstore page on our website for more information about acquiring textbooks.

## TRIMESTER 2

### Tuition and Fees

ITEM	COST
Tuition*	\$1,404.00
Student Activity Fee*	\$10.00
Technology Access Fee*	\$73.00
<b>TOTAL</b>	<b>\$1,487.00</b>

\*Costs marked with \* can be covered by TN Promise and TN Reconnect.

## TRIMESTER 3

### Tuition and Fees

ITEM	COST
Tuition*	\$1,404.00
Student Activity Fee*	\$10.00
Technology Access Fee*	\$73.00
<b>Total</b>	<b>\$1,487.00</b>

\*Costs marked with \* can be covered by TN Promise and TN Reconnect.

## Total Program Estimate

ITEM	COST
Tuition & Course Fees Total	\$4,520.00
Book and Supply Cost Estimate	\$553.00
<b>TOTAL PROGRAM ESTIMATE</b>	<b>\$5,073.00</b>

Have questions about financial aid and how much assistance you are expected to receive?

Visit the [Student Aid Website](#) to complete the FAFSA, or [email](#) a financial aid counselor for assistance.

Last updated: April 2026