

## TCAT - KNOXVILLE PART-TIME PROGRAMS

The Tennessee College of Applied Technology - Knoxville is pleased to offer a selection of courses that are designed to accommodate your busy schedule. Compare the cost and length of our courses and we know you will choose TCAT - Knoxville for your training.

The Tennessee College of Applied Technology - Knoxville reserves the right to make changes as needed in course offerings, curricula, academic policies, instructors, schedules, room numbers and other matters. Courses must have a minimum number of students in order to be offered. **The cost for books and supplies are estimated and may change without notice.**

### REGISTRATION PROCEDURES

Register at <https://tcatknoxville.edu/future-students/admissions>.

- 1) Select Apply Now.
- 2) Create a First Time User Account
- 3) Select Application Type 4: Special Industry/Supplemental  
If applying to Nurse Aide, select Application Type 1: New College Applicant and complete steps 4, 6, and 7.
- 4) Select Admission Term: Spring 2020
- 5) Once you reach the Program of Study Page, select Knoxville-Supplemental-Day or Knoxville-Supplemental-Evening
  - a. Day courses include: Coronal Polishing, CDL Refresher, Dental Sealants, or Nitrous Oxide
  - b. Evening courses include: Basic Life Support, IV Therapy, Medical Terminology, and Phlebotomy
- 6) Submit the application. Follow up with Yolanda.Williams@tcatknoxville.edu to complete payment process and to secure a seat in the course.
- 7) Once the application processed and accepted, payment must be paid in full to the school. All required documents must accompany payment.

**WAITLIST STUDENTS:** For students added to a waitlist for a course, it is for the current term only. Our waitlists do not carry over from one term to the next.

### SPRING 2020 BREAKS

December 2.....Self-Serve Registration Opens

January 6 .....	Trimester Begins	April 10 .....	Holiday
January 20 .....	Holiday	April 24 .....	Trimester Ends
February 17 .....	Holiday	<b>NOTE:</b> Applicants should contact the school to determine if course is still available.	
March 2 .....	Last Day to Register		
March 9-14.....	Spring Break		

Unscheduled school closures are announced via Rave, a rapid alert and emergency notification system that enables our school to reach students, faculty and staff, within moments through a variety of popular communications methods, as well as on all major Knoxville radio and television stations. There are 27 Tennessee Colleges of Applied Technology across the state. Please pay close attention to college's location and emergency school closings.

### OFFICE HOURS

Monday – Friday 7:30 am – 7:00 pm

1100 Liberty Street, Knoxville, TN 37919  
t: (865) 546-5567 f: (865) 971-4474  
email: [admissions@tcatknoxville.edu](mailto:admissions@tcatknoxville.edu)

[www.TCATKnoxville.edu](http://www.TCATKnoxville.edu)

## FINANCIAL AID

Nurse Aide is the Only Part-Time Program that qualifies for financial aid at Tennessee College of Applied Technology - Knoxville.

### REFUNDS

**FULL REFUND:** 100% of fees will be refunded if: Classes are cancelled by TCAT - Knoxville, student drops class before the start date, or student dies during the term.

**PARTIAL REFUND:** A refund of 75% will be allowed if a course is dropped, or student withdraws within the first 10% of the scheduled class hours; a refund of 50% will be allowed if a course is dropped within the first 20% of the scheduled class hours; no refunds will be permitted after the first 20% of the scheduled class hours.

### All Book/Supply Costs are Estimated

The Tennessee College of Applied Technology - Knoxville is one of 40 institutions in the Tennessee Board of Regents system, which is comprised of thirteen community colleges and twenty-seven colleges of applied technology. Since founding in 1966, the Tennessee College of Applied Technology - Knoxville has served thousands of area citizens by providing its quality, state-of-the-art training in courses that prepare students for employment in today's technologies and enhance the career potential of workers who are currently employed.

### DISABILITY STATEMENT

The Tennessee College of Applied Technology Knoxville is committed to providing opportunities and accommodations in higher education to all academically qualified students with disabilities. This commitment is consistent with the Tennessee College of Applied Technology Knoxville's obligation under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA).

In order to receive "reasonable accommodations" as set forth in Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, a student with disabilities must meet the following guidelines:

1. Notify a student services counselor prior to enrollment or as the need arises.
2. Provide current documentation of the disability (Documentation is defined as a written summary from a professional who is licensed to practice in the field appropriate for diagnosing and/or treating the disability in question.)

© Tennessee College of Applied Technology - Knoxville, a Tennessee Board of Regents Institution. An equal opportunity/affirmative action institution. Tennessee College of Applied Technology - Knoxville is an AA/EEO employer and does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Assistant Director of the Tennessee College of Applied Technology - Knoxville, 1100 Liberty Street, Knoxville, TN 37919, 865-766-4339, [Kasey.Vatter@TCATKnoxville.edu](mailto:Kasey.Vatter@TCATKnoxville.edu). Additionally, the Tennessee College of Applied Technology - Knoxville's Title IX Coordinator, designated to monitor and oversee Title IX complaints, may be contacted at: Tennessee College of Applied Technology - Knoxville, 1100 Liberty Street, Knoxville, TN 37919, 865-766-4339, [Kasey.Vatter@TCATKnoxville.edu](mailto:Kasey.Vatter@TCATKnoxville.edu).



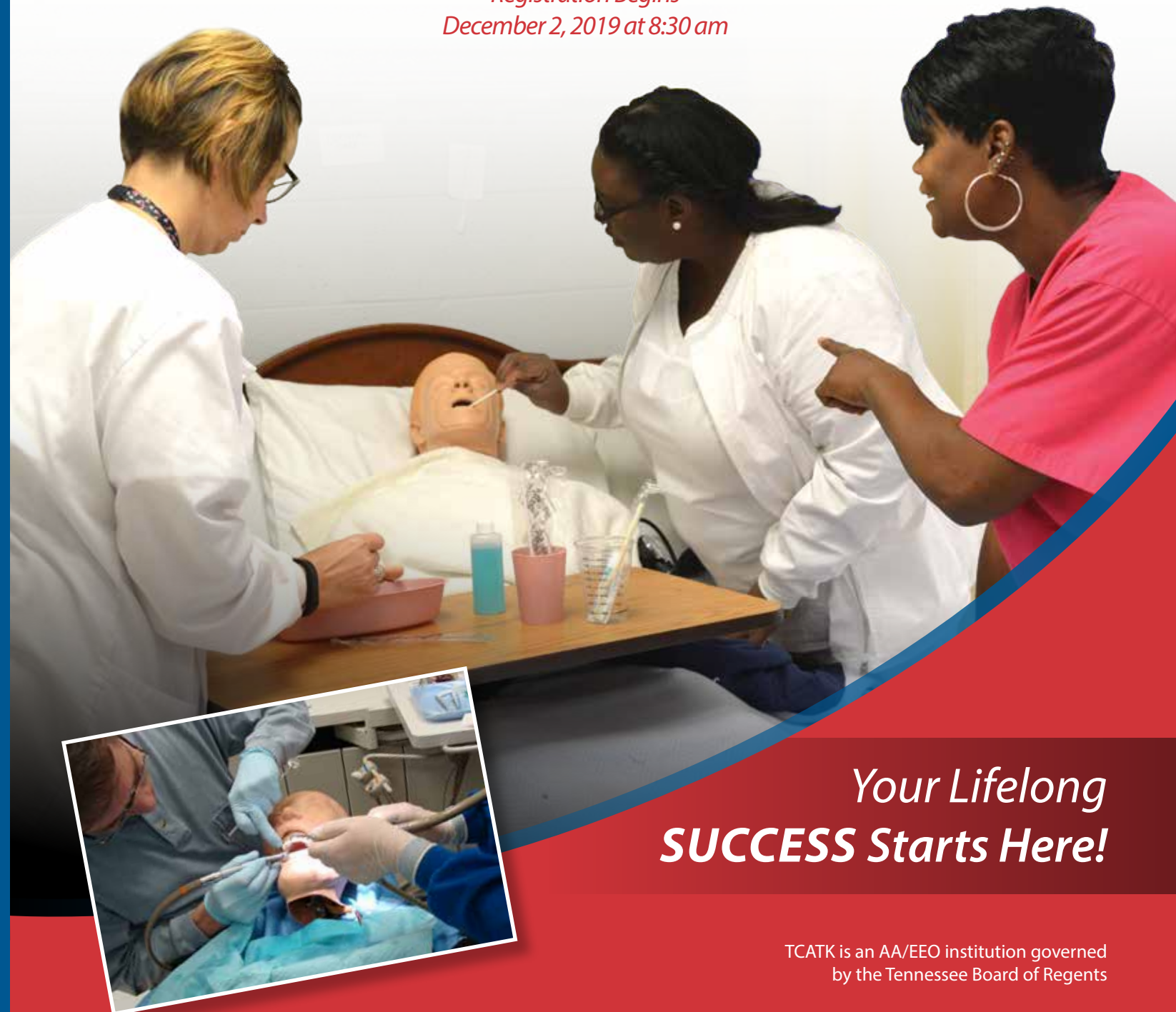
# TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

KNOXVILLE

Workforce Development, It's What We Do!

PART-TIME & EVENING PROGRAMS  
SPRING TRIMESTER 2020

Registration Begins  
December 2, 2019 at 8:30 am



Your Lifelong  
**SUCCESS** Starts Here!

TCATK is an AA/EEO institution governed  
by the Tennessee Board of Regents





## NURSING AIDE

Students enrolled in this state approved course will be trained to provide direct care to patients. Employment opportunities include: Assisted Living, Home Health, Long-Term Care Facilities, Hospitals, and Hospice. CPR is taught as a part of the course. Overall Cost: \$850

**Day Class:** 120 Clock Hours

### IMPORTANT NOTE ABOUT CRIMINAL BACKGROUND CHECK:

Applicants cannot be on the Abuse Registry or have a theft conviction. By the first day of class, applicants must provide Mrs. Linda Hafley with a background check from TrueScreen, not the Police Department.

Please visit <https://tcatknoxville.edu/programs/certified-nurse-assistant> for important information about a required Physical and TB Skin Test. You will also find a more thorough supply list and cost breakdown!

## SUPPLEMENTAL - EVENING

### CPR TRAINING AND RECERTIFICATION

This 5 hour course teaches the skills of CPR for victims of all ages in Basic Life Support (BLS) for healthcare providers through the American Heart Association. All CPR courses are strictly limited to 16 participants.

Students are strongly encouraged to purchase 2015 BLS Provider Manual prior to course. Overall Cost: \$90

### I.V. THERAPY

This is a 40 hour course based on INS standards for licensed nursing professionals, LPN or RN, or for the Practical Nursing Graduate. Overall Cost: \$306

**Prerequisite:** Students must be a currently licensed LPN or RN, or a Practical Nursing Graduate awaiting state board licensing Confirmation.

### MEDICAL TERMINOLOGY WITH ANATOMY & PHYSIOLOGY

in this 40 hour course. Applicants of the Health Occupations programs are encouraged to take advantage of this program. Overall Cost: \$330

### PHLEBOTOMY

Phlebotomy is a 49 hour course designed for Allied Health workers who need to learn the clinical skill of Phlebotomy. Students will review universal precautions, specimen requirements, laboratory policies, and veni and capillary punctures. Students will learn from practicing live sticks on each other. Additionally, graduates will be qualified for the optional certification exam offered by the National Healthcareer Association (NHA). Overall Cost: \$580

**Prerequisite:** A regular high school diploma or its equivalent (HSET) AND a current CPR Certification in Basic Life Support (BLS) for Providers through the American Heart Association. YOU MUST BRING BOTH OF THESE DOCUMENTS TO REGISTER FOR CLASS!

**IMPORTANT NOTE ABOUT BLOOD BORNE PATHOGENS:** Due to the nature of this course, a current series of the Hepatitis B vaccine is strongly recommended!



## SUPPLEMENTAL - DAY

### CDL REFRESHER

Do you have a Commercial Driver License (CDL) Class A or B license but have been off the road for a while? The professional truck driving instructors at TCAT Knoxville can help you get back on the road with confidence. TCAT Knoxville provides a 40 hour refresher course for individuals with recent driving experience that need to sharpen their past skills. If you need to document your driving abilities for a potential employer, you must successfully complete an evaluation of your pre-trip planning, range maneuvering, and road handling. The refresher course is custom scheduled and setup as one-on-one sessions with an instructor. Please contact Yolanda Williams for more information at (865)766-4341. Cost: \$993

**Prerequisite:** Current class A or B CDL license and DOT physical card

### DENTAL SEALANTS FOR REGISTERED DENTAL ASSISTANTS

This 7 hour course is designed to teach the RDA the procedure of applying sealants.

**Prerequisite:** Current Tennessee Registered Dental Assistant

**Important Notes:** This course is not designed for Dental Hygienists. This course is approved by the Tennessee Board of Dentistry and the student must successfully complete both written and clinical portions of the courses to be eligible to apply to the TBD for certification in Sealants. Tuition does not include the registration fee to the Tennessee Board of Dentistry which the student will pay to the TBD after successful completion of the course. Cost: \$145

### DENTAL RADIOLOGY FOR REGISTERED DENTAL ASSISTANTS

This 16 hour course is designed to teach the Tennessee Registered Dental Assistant Dental Radiology. The course includes radiation health and safety and its application to dentistry. This is a hands-on curriculum. Registered dental assistants will learn to place, expose, process, and mount intraoral x-ray films. This course is approved by the Tennessee Board of Dentistry and follows the rules and regulations of the Tennessee Dental Practice Act.

**Important Notes:** This course is not designed for Dental Hygienists. This course is approved by the Tennessee Board

of Dentistry and the student must successfully complete both written and clinical portions of the courses to be eligible to apply to the TBD for certification in Sealants. Tuition does not include the registration fee to the Tennessee Board of Dentistry which the student will pay to the TBD after successful completion of the course.



### MONITORING NITROUS OXIDE FOR REGISTERED DENTAL ASSISTANTS

This 5 hour course is designed to teach the RDA the knowledge and skills to monitor patients under nitrous oxide sedation following the rules and regulations of the Tennessee Board of Dentistry.

**Prerequisite:** Current Tennessee Registered Dental Assistant

**Important Notes:** This course is not designed for Dental Hygienists. This course is approved by the Tennessee Board of Dentistry and the student must successfully complete both written and clinical portions of the courses to be eligible to apply to the TBD to take the board examinations. Tuition does not include the registration fee to the Tennessee Board of Dentistry which the student will pay to the TBD after successful completion of the course. Cost: \$110